

**TORRANCE CITY COUNCIL AGENDA  
AUGUST 21, 2012  
REGULAR MEETING  
5:30 P.M. - EXECUTIVE SESSION  
7:00 P.M. - REGULAR BUSINESS BEGINS  
IN COUNCIL CHAMBER AT 3031 TORRANCE BL.**

**OPENING CEREMONIES**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Mr. Barnett, Mr. Brewer, Mr. Furey, Mr. Numark, Ms. Rhilinger, Mr. Sutherland, Mayor Scotto

**2. FLAG SALUTE:**

**NON SECTARIAN INVOCATION:**

The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.**

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd on Thursday, August 16, 2012 /s/ Sue Herbers

**MOTION TO WAIVE FURTHER READING OF RESOLUTIONS OR ORDINANCES AFTER NUMBER & TITLE**

See Council Rules of Order Section 2.11 (Resolution 2006-65)

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:**

**COUNCIL MEETING INFORMATION**

All council meetings are open to the public. Oral Communications #1 is set aside after Community Matters for the public to have three minutes to address the City Council on any matter not on the agenda. Speakers may sign up at the podium prior to the meeting. An additional Oral Communications period follows the regular business of the City Council. No speaker under Oral Communications may speak more than one time per meeting.

Those who wish to speak on any matter on the agenda are asked to complete a "Request to Speak" card (available at the back of the Council Chamber) and deposit in the box on the podium before addressing the City Council.

Direct other questions or concerns to the City Council (618-2801), City Manager (618-5880) or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II].

**AGENDA REVIEW**

Complete Council agendas are available for review at City Hall in the Office of the City Clerk and in all public libraries during all normal business hours as well as on City of Torrance Home Page - [www.TorranceCA.Gov](http://www.TorranceCA.Gov). Materials related to an item on the agenda submitted to the Council or Redevelopment Agency after distribution of the agenda packet are available for public inspection in the City Clerk's office at 3031 Torrance Blvd. during normal business hours. Such documents are also available on the City of Torrance website at [www.TorranceCA.Gov](http://www.TorranceCA.Gov) subject to staff's availability to post the documents before the meeting. A brief description of each Council item is also available 24 hours day on CitiCABLE Channel 3.

**CITICABLE SCHEDULE AND HOMEPAGE LIVE AUDIO/VIDEO**

City Council meetings are cablecast live Tuesdays in CitiCABLE Channel 3 and CitiSOUNDS AM 1620. Meetings are replayed Wednesday and Thursday at 10:00 p.m. and Friday, Saturday and Sunday at 10:00 a.m., 3:00 p.m. and 8:00 p.m. on Channel 3. NOTE: if the meeting is over five (5) hours, the Friday, Saturday and Sunday replay schedule is 10:00 a.m. and 6:00 p.m. To watch live streaming and past Council meetings, log on to CitiNET at [www.TorranceCA.Gov/2372.htm#](http://www.TorranceCA.Gov/2372.htm#)

**MEETINGS**

Unless adjourned to another time or location the Torrance City Council meets every Tuesday in the City Hall Council Chamber at 3031 Torrance Blvd., at 5:30 p.m. for an executive session with the regular business commencing no earlier than 7:00 p.m.

Holidays falling on a Tuesday, 5th Tuesday of the month or Tuesday following a Monday holiday may be dark.

**CITY HALL HOURS OF OPERATION**

**Monday - Friday from 7:30 a.m. to 5:30 p.m.  
with offices closed alternate Fridays.**

**City Hall will be CLOSED:**

**Friday, August 24**

**Labor Day – Monday, September 3**

**Friday, September 7**

## 6. COMMUNITY MATTERS

### 6A. Community Development – Accept and file information regarding the ExpressLanes\* Project

Recommendation of the Community Development Director that City Council accept and file information and an update from Metro staff regarding the Metro ExpressLanes\* Project.

## 7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

*This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker.*

## 8. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.*

### 8A. City Clerk – Approve City Council minutes.

Recommendation of the City Clerk that City Council approve the City Council minutes of July 17, July 24, and August 7, 2012.

### 8B. Community Services – Approve request to subsidize fees for use of Wilson Park. Expenditure: Not to exceed \$560

Recommendation of the Community Services Director that City Council subsidize fees in the amount of \$560 for use of Charles H. Wilson Park by the Volunteer Center Youth Coalition for a 9/11 Memorial Museum Fundraiser Walk to be held on Sunday, September 9, 2012.

### 8C. City Manager – Approve Assignment and Assumption of Lease of City-owned property at 2901 Airport Drive.

Recommendation of the City Manager that City Council approve an Assignment and Assumption of Lease from William Stirton, as Trustee of the Barbara Robinson Living Trust, dated November 14, 2007, as successor-in-interest to Barbara K. Robinson (Assignor) to William Stirton, as Trustee of the Mark Robinson Trust, dated November 14, 2007 (Mark's Trust) and William Stirton, as Trustee of the Cindy Robinson Trust, dated November 14, 2007 (Cindy's Trust); Cindy's Trust and Mark's Trust collectively known as Assignee for a lease of City-owned property located at 2901 Airport Drive with facilities known as Robinson Helicopter Company.

### 8D. General Services and Public Works – Authorize purchase of a 2013 CNG-fueled Peterbilt/Heil front-loader refuse truck. Expenditure: \$312,446.85.

Recommendation of the General Services and Public Works Directors that City Council authorize the sole-source purchase of one (1) 2013 Compressed Natural Gas (CNG) fueled Peterbilt 320/Heil front-loader refuse truck from Rush Peterbilt Truck Centers of California Inc. of Pico Rivera, CA in the amount of \$312,446.85 (including sales tax and tire fees).

### 8E. Human Resources – Approve revised class specification for position of Deputy City Treasurer. Expenditure: None

Recommendation of the Human Resources Manager and the Civil Service Commission that City Council approve the revised class specification for Deputy City Treasurer.

## 8. CONSENT CALENDAR (Continued)

### 8F. Human Resources – Approve revised job description for position of Pool Manager. Expenditure: None.

Recommendation of the Human Resources Manager that City Council approve the revised job description for position of Pool Manager.

### 8G. Communications and Information Technology, Community Development, and Finance – Approve contracts to upgrade the Accela Permit and Business License application and Selectron Integrated Voice Response software. Expenditure: \$828,421.

Recommendation of the Information Technology Director, Community Development Director, and Finance Director that City Council:

- 1) Approve a contract with Accela, Inc., of San Ramon, CA, to upgrade Accela Permit and Business License application, licensing agreement, and annual maintenance agreement through July 30, 2017, in the amount of \$674,222;
- 2) Approve a contract with Selectron Technologies, Inc., of Portland, OR, to upgrade the Selectron Integrated Voice Response software, licensing agreement, and annual maintenance agreement through June 30, 2018, in the amount of \$133,830;
- 3) Approve a 5% implementation contingency of \$20,369;
- 4) Approve transfer of \$157,250 from FEAP #550 (Conversion of Archived Construction Drawings project) to FEAP #802 (Permit/Business License System Upgrade. Transfer to be repaid upon availability of Metro approved prop C swap funds next fiscal year; and
- 5) Approve a change order with CompuCom, Inc. of Dallas, TX, (PO# 2013-178), in the amount of \$7,100 for a new not to exceed total of \$57,400 for the purchase of Microsoft SQL server software for the permit upgrade project.

## 12. ADMINISTRATIVE MATTERS

### 12A. City Council Citizen Development and Enrichment Committee – Accept and File August 13, 2012 Meeting Report.

Recommendation of the City Council Citizen Development and Enrichment Committee that City Council accept and file the August 13, 2012 meeting report.

## 13. HEARINGS

### 13A. Community Development – Adopt RESOLUTION regarding self-certification for compliance with the Congestion Management Program and submit Local Development Report.

Recommendation of the Community Development Director that City Council:

- 1) Conduct a public hearing as required by the Congestion Management Program of the Los Angeles County Metropolitan Transportation Authority (Metro);
- 2) Adopt a RESOLUTION to self-certify that the City of Torrance is in conformance with local Congestion Management Program (CMP) requirements; and
- 3) Direct staff to submit the CMP Local Development Report (LDR) as required by Metro.

### 13B. Community Development – Adopt an ORDINANCE amending the Torrance Municipal Code related to Truck Routes.

Recommendation of the Community Development Director that City Council:

- 1) Adopt an ORDINANCE amending Section 61.9.2 of the Torrance Municipal Code related to Truck Routes Established; and
- 2) Approve an ordinance summary for publication.

### 13. HEARINGS

- 13C. Community Development – Consider appeal of Planning Commission approval of a Precise Plan of Development to allow first and second story additions to an existing one-story single family residence on property located within the Hillside Overlay District of the R-1 Zone at 5641 Green Meadows Street.**

**RESOLUTION**

Recommendation of the Planning Commission and Community Development Director that City Council deny the appeal and adopt a **RESOLUTION** approving a Precise Plan of Development to allow first and second story additions to an existing one-story single family residence on property located within the Hillside Overlay District of the R-1 Zone at 5641 Green Meadows Street. **PRE12-00006: Stanley Anderson (Reid Franke)**

### 17. ORAL COMMUNICATIONS #2 Staff & Public Comments

Council order - Numark Rhilinger Sutherland Barnett Brewer Furey

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### 18. EXECUTIVE SESSION

City Council Closed Session

#### 18A. CONFERENCE WITH LABOR NEGOTIATOR

(California Government Code § 54957.6):

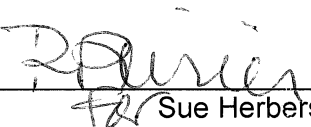
Agency Negotiator: LeRoy J. Jackson

Employee Organization/Association:

- |                                                        |                                                                    |
|--------------------------------------------------------|--------------------------------------------------------------------|
| 1. Certain Full-Time Salaried and Hourly Employees     | 10. Torrance Fire Chief Officers Association                       |
| 2. Certain Part-Time Hourly Employees                  | 11. Torrance Fire Fighters Association                             |
| 3. Crossing Guards                                     | 12. Torrance Library Employees Association                         |
| 4. Elected Officials                                   | 13. Torrance Municipal Employees/AFSCME Local 1117 AFL-CIO         |
| 5. Engineers and Torrance Fiscal Employees Association | 14. Torrance Police Commanders' Association                        |
| 6. Executive & Management Employees                    | 15. Torrance Police Officers Association                           |
| 7. Police & Fire Trainees                              | 16. Torrance Professional Park & Recreation Employees Organization |
| 8. Safety Management Employees                         | 17. Torrance Professional & Supervisory Association                |
| 9. Torrance City Employees' Association                | 18. Torrance Recurrent Recreational Employees Organization         |

### 19. ADJOURNMENT

- 19A. Adjourn City Council to Tuesday, August 28, 2012 at 5:30 p.m. for an executive session, with regular business commencing at 7:00 p.m. in the Council Chamber.**

  
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Sue Herbers, City Clerk

**“A strong positive mental attitude will create more miracles than any wonder drug.” – Patricia Neal**



ALL BIDS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE BY 2:00 P.M., BIDS WILL BE OPENED IN THE COUNCIL CHAMBERS AT 2:15 P.M.		
BIDS	DESCRIPTION	OPENING DATE
<b>B2012-11</b>	<b>Bid to Provide and Install Twelve (12) 911 Dispatch Call Taker Consoles</b> Questions may be referred to Felice Greenberg at 310.618.5820.	Thursday August 30, 2012
<b>RFP B2012-22</b>	<b>Request for Proposal for Traffic Signal Left Turn Phasing Upgrades</b> RFP submittal information is available for viewing and printing online at <a href="http://www.torranceca.gov/3239.htm">www.torranceca.gov/3239.htm</a> Questions may be referred to Sepideh Sedadi at 310.781.6900.	Thursday August 23, 2012
<b>RFP B2012-23</b>	<b>Request for Proposal for Operation and Maintenance (O&amp;M) of the Gas Collection and Control System (GCCS) and Associated Services for Torrance landfill</b> Mandatory pre-proposal conference Tuesday, August 7 at 10:00 a.m. located at City of Torrance City Services Facility, 20500 Madrona Avenue. Questions may be referred to John Drakodaidis at 310.618.6283.	Thursday August 30, 2012
<b>RFP B2012-25</b>	<b>Request for Proposal to Provide Sports Court Repair and Resurfacing Services at Various City Parks</b> Mandatory pre-proposal conference Monday, August 6 at 8:00 a.m. located at Torrance City Yard Service Facilities, Park Services Division Conference Room, 20500 Madrona Avenue. Questions may be referred to Kim Hornbeck at 310.781.6913.	Thursday August 23, 2012
<b>B2012-26</b>	<b>Bid for Construction of the Pacific Electric Railroad Bridge Rehabilitation and Beautification</b> No charge for the official and required form of proposal if picked up in the City Clerk's office, \$5 if requested by mail. Plans, bid schedule and specifications are available for viewing and printing online at <a href="http://www.torranceca.gov/24767.htm">www.torranceca.gov/24767.htm</a> . Full-size 24" x 36" plans and bound specifications book may be obtained for \$30 at the City Clerk's office, or \$35 if requested by mail. Questions may be referred to Lea Reis at 310.618.3055.	Thursday August 23, 2012
<b>B2012-27</b>	<b>Bid to Furnish Custodial Chemicals Supplies and Equipment for a three year period.</b> Questions may be referred to Felice Greenberg at 310.618.5820.	Thursday August 30, 2012
<b>RFP B2012-28</b>	<b>Request for Proposal for the Implementation of the Transit Operations Management (TOM) System for the City of Torrance Transit Department (Torrance Transit System)</b> Pre-proposal conference Wednesday, August 15 at 2:00 p.m. located at Torrance City Yard Service Facilities, Public Works Training Room, 20500 Madrona Avenue. Proposal information is available for viewing online at <a href="http://transit.torranceca.gov/120.htm">http://transit.torranceca.gov/120.htm</a> . Proposal packets may also be obtained for \$20 at the City Clerk's Office, or \$25 if requested by mail. Questions may be referred to Ryan Liebenberg at 310.618.2848.	Thursday September 20, 2012
<b>B2012-29</b>	<b>Bid to Furnish Xerographic and Specialty Office Paper</b> Questions may be referred to Felice Greenberg at 310.618.5820.	Thursday August 23, 2012
<b>B2012-30</b>	<b>Bid to Furnish One (1) Trailer Mounted 6" Sound Attenuated Pump</b> Questions may be referred to Felice Greenberg at 310.618.5820.	Thursday September 6, 2012
<b>B2012-31</b>	<b>Bid to Provide and Install an Outdoor Wireless Video Surveillance System</b> Mandatory Pre-Proposal Conference Thursday, August 30 at 9:00 a.m. located at Torrance Police Department, 3300 Civic Center Drive. No charge to pick up the required official bid form. <b>\$5.00</b> if requested by mail. After you have obtained the official bid from the City Clerk's office, your specific bid questions may be sent by email to <a href="mailto:Purchasing@Torranceca.gov">Purchasing@Torranceca.gov</a> .	Thursday September 20, 2012
<b>B2012-32</b>	<b>Bid to Furnish &amp; Install a Post Production &amp; Centralized Storage System</b> Mandatory Pre-Proposal Conference Wednesday, September 5 at 10:00 a.m. located at Torrance Police Department, 3300 Civic Center Drive. No charge to pick up the required official bid form. <b>\$5.00</b> if requested by mail. Questions may be referred to Felice Greenberg at 310.618.5820.	Thursday September 27, 2012

**City Hall will be closed:**

Friday, August 24; Labor Day – Monday, September 3; and Friday, September 7